



MINUTES

Council Meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: 03-07-2018 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
Doris Ranger	X		Elaine Déry	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

Agenda Items	Discussion
1. Call meeting to order	Mayor Mrs. Doris Ranger call meeting to order at 7:35.
2. Approval of Agenda	All members have received and read the Agenda. The following additions are suggested: 8.1 Dust-suppressant; 12.1 Internet. 01-03-07-2018 Approval of the Agenda Moved by Mrs. Lorna Brennan Agnesi to adopt the Agenda as modified. Adopted
3. Approval of the Minutes: June 4th 2018	All members have received and read the minutes. No change is suggested. 02-03-07-2018 Approval of the minutes of the June 4, 2018 Moved by Mrs. Lorna Brennan Agnesi to adopt the minutes of June 4, 2018 as presented. Adopted
4. Questions from the public and visitors - Mr. Glynn Fleury - Chief of the Fire Department	All members have received the minutes of the last meeting of the Fire

Department. Mr. Glynn Fleury mentioned that there was an ATV accident involving 3 persons. One person was injured and needed to be evacuated by paramedics. The Fire Department received the 911 call and they went because paramedics need to be assisted. 2 vehicles are deployed at such events but no Fire trucks. The MRC will train a team of search and rescue; 2 skidoos and 2 ATV will be purchased. 16 people will be trained. The municipality of Sheenboro is responsible on the Crown Lands but not on the TNO. The municipality should make a decision how to proceed for this kind of intervention on its territory. In the case of a negative decision, a copy of the resolution shall be sent to the MRC and West Pontiac Fire Department. Mr. Fleury will send its intervention protocol to the director general. Regarding the purchase of radios, their number is justified by the fact that there are: 20 firefighters; 3 Directors General; 3 Mayors; members of the public works. The 30 current radios will be offered in exchange when buying new radios. Unlike radio, the pagers do not offer the possibility to talk to the others. Repairs to the transmission tower will offer a better service in Sheenboro. Mr. Fleury sent a recommendation to the municipality for a 2nd dry hydrant on Tripp road. The current dry hydrant freezes from the top down. A pipe and insulation should be installed to prevent this frost. A cement platform must be made to allow the installation of a metallic cage over the hydrant to prevent acts of vandalism.

- **Mrs. Evelyn Sullivan – Fence dispute**

Mrs. Evelyn Sullivan says she did the installation of a fence in accordance with the By-Law of Sheenboro. Mr. Morris did not build its part of the fence. The arbitrator, Mr. Terry Lafleur, sent them an invoice for the cost of his work. She won't pay the invoice. She appealed the decision of the arbitrator. It is unclear when the case will be heard. This can take up to a year. In their view, the arbitrator cannot be paid because the decision is being appealed. According to her, a payment of this invoice could

	<p>cause them harm by giving the impression that they agree. Article 41 of the Municipal Code states that the one who made the request has to pay. For its part, the arbitrator already sent a request for payment to the municipality of Sheenboro.</p> <p>Answer - The municipality will check with legal advisor how to respond to the request for payment of the arbitrator.</p>
<p>5. Administration</p> <p>5.1 Payment of the bills</p> <p>5.2 Summer student</p> <p>5.3 FQM Congress</p>	<p>All members have received the list of bills to pay.</p> <p>03-03-07-2018 Payment of the bills Moved by Mr. Lawrence Gleason to pay the bills of the month as listed.</p> <p style="text-align: center;">Adopted</p> <p>It was mentioned that the municipality should have a credit card to cover purchases and invoices. This card should be free of charge and without reward points.</p> <p>Four persons were interviewed for the summer job. A scoring grid has been used in the selection. The person who finished first declined the offer because she has found another job. The second accepted. It's Jessie Lynn Adam.</p> <p>04-03-07-2018 Summer job Moved by Mrs. Karen Shea to hire Jessie Lynn Adam for the summer job in Sheenboro.</p> <p style="text-align: center;">Adopted</p> <p>The Quebec Federation of municipalities (FQM) Congress will be held in Montreal from 19 to 22 of September 2018.</p> <p>05-03-07-2018 FQM Congress Moved by Mrs. Karen Shea to delegate Doris Ranger, Éline Déry and Lorna Brennan Agnesi to represent the municipality of Sheenboro at the FQM Congress.</p> <p style="text-align: center;">Adopted</p>
<p>6. Economic / Development</p> <p>6.1 Storage shed: contractor</p>	<p>Soon, it will be possible to start the construction of the municipal storage shed. A call for tenders was sent to 4 contractors. Two bids received: Frank</p>

<p>6.2 Wharf repairs</p>	<p>Michaud Construction and Charles McGuire. The lowest bid is Frank Michaud Construction and it complies with the requirements stated in the call for tenders. Bid information has been shared with all the members of Council.</p> <p>06-03-07-2018 Contractor for the construction of the municipal shed Moved by Mr. Lawrence Gleason to mandate the Director General to sign an agreement with Frank Michaud Construction for the construction of the municipal storage shed and to defray the costs with the CNL budget.</p> <p style="text-align: center;">Adopted</p> <p>The certificate allows the municipality to do the repairs between July 15th and December 15th. The water ramp and the supporting wall have to be fix. The municipality has already proceeded to purchase the slabs and steel structure. Art Fleming are responsible for making the repairs.</p> <p>07-03-07-2018 Wharf repairs Moved by Mr. John Brennan to mandate the Director General to do the wharf repairs and to defray the costs with the CNL budget.</p> <p style="text-align: center;">Adopted</p>
<p>7. Environment</p> <p>7.1 Dry Hydrant</p> <p>7.2 Composting</p>	<p>The costs for the insulation of the current dry hydrant have to be determined.</p> <p>In terms of the second, the municipality does not have the budget necessary for its installation.</p> <p>Doris Ranger and Lorna Brennan Agnesi attended a meeting at the MRC on composting.</p> <p>It is suggested to conduct a survey to determine the proportion of people composting in Sheenboro. The student can work on the preparation of the questionnaire. She may also work on a brochure with the transfer site Committee.</p> <p>The municipality has 3 digesters that could eventually be installed at the transfer site.</p>

<p>8. Roads / Publics Works</p> <p>8.1 Dust suppressant</p>	<p>It is suggested to proceed with the application of the dust suppressant on roads. Grading is necessary beforehand.</p> <p>08-04-06-2018 Dust-suppressant Moved by Mr. Dick Edwards to proceed with the application of the dust suppressant on the roads.</p> <p>Adopted</p>
<p>9. Public security / Emergency Plan</p> <p>9.1 Radios: Fire Department</p>	<p>A meeting was held between Alicia Jones, Director General of Allumettes Island, Doris Ranger and Dick Edwards concerning the radios. It was recommended to make a payment to a maximum of \$45,000 for the purchase of these.</p> <p>09-03-07-2018 Radios Moved by Mr. Dick Edwards to make a payment of \$45,000 to the West Pontiac Fire Department for the purchase of radios and to defray the costs with the CNL budget.</p> <p>Adopted</p>
<p>10. Sport & Recreation & Tourism</p> <p>10.1 ATV By-Law</p>	<p>A meeting was held with a majority of the members of the Council and Mr. Guy Blanchette from the MTQ. Most of the questions of the members present were answered at that meeting. Some members wish to move forward with adoption while others would like a public consultation. It is mentioned that promoters have already attended a Council meeting and that few people in the audience asked questions, and that as a result of the publication of the proposed By-Law, no one expressed any objections.</p> <p>10-03-07-2018 ATV By-Law Moved by Mr. John Brennan to adopt the By-Law 02-2018 allowing the circulation of all-terrain vehicles on some roads in the municipality of Sheenboro.</p> <p>Adopted by a majority</p>

	<p>The By-Law will be posted at the municipal office and on the Church Board.</p> <p>Modification made by council on August 13th 2018:</p> <p>3 councillors voted in favor. 3 voted against on the ground that there would be no public meeting.</p> <p>At the break, it was mayor decision that public participation would not be allowed.</p>
<p>11. Correspondence</p> <p>11.1 Request from Association récréative de Chapeau</p>	<p>It was decided to not proceed with this request for a \$500 financial assistance.</p>
<p>12. Varia</p> <p>12.1 Internet</p>	<p>The MRC sent an Email to emphasize to be careful when passwords are shared with many users. Currently, the municipality allows the use of the Internet by users outside the building. Consideration should be given to put in place a mechanism to prevent prolonged use of the Internet.</p>
<p>13. Closing of meeting</p>	<p>All topics on the agenda were seen and discussed. Closing of the meeting is requested.</p> <p>11-04-06-2018 Closing of meeting Moved by Mrs. Karen Shea to close the meeting at 9:20. Adopted</p> <p>Mayor Doris Ranger:</p> <p>Director General Elaine Déry:</p>

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