

Province of Québec  
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held January 9th 2023 at 6:30 P.M.

In-person are present Mayor Doris Ranger, Councillors John Brennan, Karen Shea, Richard Bradshaw, Dick Edwards and Lorna Agnesi are in attendance.

Simon Tessier, Interim Director General and Administrative Assistant Victoria Vickers are in attendance.

Councillor Shamus Morris is absent.

**1. Opening of Meeting**

The mayor notes that there is quorum and calls the meeting to order at 6:35pm.

**2. Adoption of Agenda**

001-2023 Moved by Councillor Bradshaw to adopt the agenda as presented.

Adopted

**3. Conflict of Interest**

None

**4. Adoption of Minutes**

002-2023 Moved by Councillor Lorna Brennan Agnesi that the minutes of the regular meeting of December 5<sup>th</sup> be accepted.

Adopted

**5. Questions from the Public**

None

**6. Municipal Inspectors Report**

003-2023 Moved by Councillor Edwards  
AND RESOLVED that cadastre 6 217 000 and 6 217 040 both of which are located in zone A-1 are approved to be partitioned as follows: 6 217 000 to be transferred solely to Lawrence Gleason and 6 217 040 to be transferred solely to Peter Gleason.

FOR:  
John Brennan  
Lorna Brennan Agnesi  
Richard Bradshaw  
Dick Edwards

Adopted

**7. Administration**

A. Payment of the Bills

004-2023 Moved by Councillor John Brennan to pay the monthly bills as listed.

Adopted

B. Dock Maintenance

The Municipality needs to find a new way to install, maintain and remove the Municipal dock as the previous caretaker is no longer available. Alternatives to be discussed.

There has been damage to the wooden pieces attached to the boat launch and efforts are being made to repair it.

C. Dust Suppressant

005-2023

Moved by Councillor Edwards  
to order

**Calcium Chloride 35% liquide**

**42 000 liters at 0,38 \$ = 15 960.00 \$ (18 350,01 \$ taxes included)**

Includes production, transport and spreading

Product certified BNQ 2410-300

The Municipality has budgeted 20 000.00 \$ for dust suppressant this year leaving 1649.99 \$ for additional manual applications throughout the year.

Adopted

D. Authorization to pay current accounts

006-2023

Moved by Councillor Lorna Brennan Agnesi  
to authorize the Director General to pay upon receipt the following accounts: Bell, Hydro Québec, Ministre du Revenu, Revenu Canada, Stinson, McCrimmon, Evolutic, CPA Accountant, Municipal Inspector and all Municipal employees.

Adopted

E. Student Grant

007-2023

Moved by Councillor Karen Shea  
that this Municipality approve the application and request for funding from the Federal Summer Student Program for 1 (one) student, and to approve that the Interim Director General sign all required documents.

Adopted

F. Motion to adopt the Mill Rate for the year 2023

008-2023 Moved by Councillor Bradshaw  
To adopt the mill rate of 0.56\$.

Adopted

G. Motion to adopt the interest rate for 2023

009-2023 Moved by Councillor Bradshaw  
To adopt the interest rate of 10%

Adopted

H. Payment Schedule

010-2023 Moved by Councillor Shea to adopt the payment schedule of 3 (three)  
instalments due on April 1st, July 1st and September 1st, 2023.

Adopted

I. Minimum Tax

011-2023 Moved by Councillor Edwards  
to adopt the minimum tax rate at \$25.

Adopted

J. TECQ Grant Resolution

012-2023 Moved by Councillor John Brennan that:

**WHEREAS** the municipality has taken note of the guide relating to the terms and conditions of payment of the government contribution under the Gas Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2023;

**WHEREAS** the municipality must comply with the terms and conditions of this guide which apply to it to receive the government contribution which was confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

**AND RESOLVED** that the municipality undertakes to respect the terms of the guide that apply to it;

**AND RESOLVED** that the municipality agrees to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from all liability for claims, demands, losses, damages and costs of all of any kind based on injury to or death of a person, damage to property or loss of property due to a willful or negligent act resulting directly or indirectly from the investments made by means of the financial assistance obtained as part of the TECQ 2019-2023 program;

**AND RESOLVED** that the municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the work program version **N°02** attached and of all the other documents required by the Ministry in order to receive the

government contribution confirmed to him in a letter from the Minister of Business and Housing;

**AND RESOLVED** that the municipality undertakes to reach the minimum fixed asset threshold imposed on it for the entire five years of the program;

**AND RESOLVED** that the municipality agrees to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work program approved by this resolution;

**AND RESOLVED** that the municipality certifies by this resolution that the work program version **N°02** attached includes true costs and reflects the cost forecasts for eligible work.

Adopted

K. Renewal of legal advisor mandate

013-2023 Moved by Councillor Edwards to renew the legal advisors mandate for the year 2023 at a cost of \$2 000 plus tax.

Adopted

L. TNO Recyclables

014-2023 Moved by Councillor John Brennan to continue accepting the TNO recyclables at the Sheenboro transfer site for a fee of \$3000 from the MRC Pontiac.

Adopted

M. Remuneration for 2022

015-2023 Moved by Councillor Lorna Brennan Agnesi to approve the 2023 annual cost of living wage, increase for council and administrative employees at a 4.5% increase as per budget and an increase to the hourly wages of the road workers.

Adopted

N. Service Fees

016-2023 Moved by Councillor Bradshaw to adopt the service charges as follows: waste management \$147, fire and rescue \$150 and police \$165.

Adopted

**8. Public Works**

A. Purchase of new trailer

017-2023 Moved by Councillor Edwards To allow the I.D.G. to purchase the trailer discussed from Campbells Polaris for 13 797.00 \$ taxes included.

Adopted

B. Sale of Trax and previous municipal trailer

To allow the I.D.G. to move forward with the sale of the Trax and older Municipal trailer to offset the cost of the new purchase.

Tabled for further discussion

9. Public Security

10. Correspondence

A. Donna St-Martin

Mrs. St-Martin had written a letter to request the removal of a large tree near 4 Sullivan Road that has had branches breaking off, and it constitutes a danger to the public.

Council has advised the I.D.G to get quotes from companies who can remove the tree as soon as possible.

11. Varia

12. In- Camera Session

13. Out of Camera

14. Date of the next meeting

The next meeting will be the 6<sup>th</sup> of February, 2023 at 6:30 pm.

15. Closing of meeting

018-2023

Moved by Councillor Bradshaw that the meeting be adjourned at 7:34 pm.

Adopted

\_\_\_\_\_  
Director General  
/ Secretary Treasurer

\_\_\_\_\_  
Mayor

I, *Doris Ranger, mayor*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.