

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held November 6th, 2023 at 6:30 P.M.

In-person are present Mayor Doris Ranger, Councillors Karen Shea, Dick Edwards, Lorna Brennan Agnesi, John Brennan and Shamus Morris.

Councillor Bradshaw is absent.

Simon Tessier, Interim Director General is in attendance.

1. Opening of Meeting

The mayor notes that there is quorum and calls the meeting to order at 6:30 pm.

2. Adoption of Agenda

145-2023 Moved by Councillor Edwards to adopt the agenda as modified.

3. Conflict of Interest

None

4. Adoption of Minutes

146-2023 Moved by Councillor Agnesi that the minutes of the regular meeting of September be adopted.

5. Questions from the Public

None

6. Municipal Inspectors Report

The Municipal Inspector has presented his report.

7. Administration

A. Payment of the Bills

147-2023 Moved by Councillor Brennan to pay the monthly bills as listed.

B. Payroll Automation through the Caisse

The mayor has suggested that the administration use the services of the Caisse Desjardins for management of payroll and its related duties.

Tabled until the I.D.G. gets the cost of adhering to the Caisse payroll system.

C. Transfer site hours for large item drop-off 2024

148-2023

It is moved by Councillor Edwards that the following dates be set for Large Item drop-off days.

Spring / Summer: Wednesday May 15th and Sunday May 19th.

Fall / Winter: Wednesday October 9th and Sunday October 13th.

The hours will be the regular hours for that season to be posted in the new year.

Adopted

D. Designation of a Pro-Mayor for 2024

149-2023

It is moved by Councillor Brennan that Councillor Shamus Morris be designated Pro-Mayor for the year 2024.

Adopted

E. DWKS Student Placement

150-2023

Moved by Councillor Morris to approve a two-week trial run involving having a student from DWKS working part-time at no cost to the Municipality except work safety equipment if need be. The student would be covered by the school's insurance policy, freeing us from any liability.

Adopted

F. Christmas ad in the Pontiac Journal

151-2023

Moved by Councillor Agnesi to approve a Christmas Add in the Pontiac Journal for the Municipality of Sheenboro.

Adopted

G. Fireman's Supper Information

The Annual Fireman's Supper honouring the members of the Pontiac Ouest Fire Dept is scheduled for Friday December 1st and all members of Council as well the mayor and staff are invited.

H. Cost of living increase for Council and Staff

151-2023

Moved by Councillor Brennan to increase remuneration to reflect the cost-of-living increases stipulated in staff work contracts as well as for Mayor and Council at 3.7 % for the year 2024.

I. Scheduling the Special Budget meeting in December

152-3023 Moved by Councillor Agnesi to schedule the meeting In December to ratify the 2024 budget.

J. Separate Line Item on Tax Bills

153-2023 Moved by Councillor Morris that the cost of the MRC shares to each ratepayer be indicated in a separate line to inform ratepayers how much of their taxes go to the MRC budget.

Adopted

K. Laying off of Employee 005 till Spring 2023

154-2023 Moved by Councillor Karen to lay off the Employee 005 by November 30th, 2023.

Adopted

L. Naming of Ch. Brandian Road

The Municipality is still waiting for final confirmation from Toponymy Québec as to the approval or refusal of this name. The I.D.G. will follow-up again to make sure everything is still on track.

8. Public Works

A. TECQ payment

155-2023 It is moved by Councillor Morris to pay all final expenses to M. Kidd and Sons.

Adopted

B. Sanding Transfer Site and Offices

156-2023 It is moved by Councillor Edwards to hire Roy Perrault to sand same as last year (Transfer Site, Offices, etc) at a cost of 1700.00 \$.

Adopted

9. Public Security

A. S.Q. By-Laws

157-2023 It is moved by Councillor Brennan that the following municipal By-Laws, enforceable by the Sureté du Québec, be adopted:

- By-Law concerning parking.
- By-Law concerning security, peace and order in public areas.
- By-Law concerning nuisances.
- By-Law concerning peddling.
- By-Law concerning the outdoor use of water.
- By-Law concerning alarm systems.

Adopted

10. Correspondence

A ratepayer requested that if the balance on a tax bill is less than a dollar (the cost of a stamp) that the Municipality send a paper receipt. Council requested the I.D.G. look into the legality of such a measure.

11. Varia

12. In- Camera Session

157-2023 Moved by Councillor Brennan that the session continues in-camera at 8:34 PM.

Adopted

13. Out of Camera

158-2023 Moved by Councillor Brennan to return to the meeting in progress, at 8:39 PM.

14. Date of the next meeting

The next meeting will be December 4th 2023, at 6:30 pm.

15. Closing of meeting

159-2023 Moved by Councillor Agnesi that the meeting be adjourned at 8:45 PM.

Adopted Unanimously

Director General

Mayor / Secretary Treasurer

I, *Doris Ranger, mayor*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.