

MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: 01-10-2018 Time: 7:30 PM

Attendance	Р	R/A	Attendance	Р)	R/A
Doris Ranger	Х		Elaine Déry		Χ	
Karen Shea	Х		Lawrence Gleason		Χ	
John Brennan		Χ	Lorna Brennan Agnesi			Χ
Richard Bradshaw	Х		Dick Edwards		Χ	

Agenda Items	Discussion
1. Call meeting to order	Mayor Mrs. Doris Ranger calls meeting to order at 7:34 PM.
2. Approval of Agenda	All members have received and read the Agenda. One addition is suggested: 9.3 Update – Primeau Hill repair. 01-01-10-2018 Approval of the Agenda Moved by Mrs. Karen Shea to approve the Agenda as modified.
	Adopted
3. Approval of the Minutes: September 10 th 2018	All members have received and read the minutes. The members consider it in line with the deliberations that took place. 02-01-10-2018 Approval of the Minutes: September 10 th 2018 Moved by Mrs. Karen Shea to approve the Minutes of September 10 th 2018 as presented. Adopted
4. Plowing tenders	Two calls for tender have been sent for snow plowing contracts: municipal roads; parking lots and transfer site. A total of 5 contractors has been invited to bid. In response, two envelopes were received and are still sealed at the time of the meeting. An envelop was received from Art Fleming & Sons. They thank the municipality for the invitation, but mention that they won't tender due to other

commitments for the snow plowing. The other envelope comes from Milton Kidd & Sons Ltd. It contains two submissions. For municipal roads, the submission of Milton Kidd & Sons is: \$1 963.30\KM + taxes. X 44,3 KM = \$86 974.19 + taxes (\$13 024.39) for a total amount of \$99 998.58. For parking lots and the transfer site, the total amount is \$24 669.64, or 21 456.52 \$ + taxes (\$3 213.12).

03-01-10-2018 Accept snow plowing bids – Season 2018-2019

Moved by Mr. Dick Edwards to accept bids from Milton Kidd & Sons Ltd if they meet the requirements. For municipal roads, the bid is \$99 998.58. For parking lots and the transfer site, the bid is \$24 669.64.

Adopted

5. Questions from the public and visitors

- Mrs. Joann McCann

Mrs. McCann is making an update on walking trail project. They received the approval of the NCC and the Environment Department. The trail has been altered to avoid turtle nests locations. Volunteers worked to prepare the trail. Official opening won't happen before spring. There will be installation of cedar wood posts and blades of interpretation along the path. She also mentioned that she would like to receive more information during power outages. It is difficult to get information from Hydro-Quebec.

Answer: It is difficult to provide information other than the one given by Hydro-Quebec. Information provided should not mislead residents. It is recommended to communicate with Hydro-Quebec during power outages.

- Mr. David Prentice

Mr. Prentice provides a document pointing to several security concerns. For telephone outages, he asks why a generator is not installed, or, batteries charged after expired hours. He's worried that cell phone service is also down. He asks why during the last power outage, the telephone service has not been restored at the same time. He mentions problems with the GPS informations. He reports problems with civic addresses. He suggested that, if the owners are responsible for installing their civic addresses on their properties, the municipality should advise them to do.

	Answer: It is the responsibility of owners to install their civic addresses on their properties. The municipality cannot do it. Last summer, the list of civic addresses 911 was updated by the fire chief. At the same time, the municipality has collected information on situations on which it could act (lack of visibility caused by branches, etc.). The updated list was given to the MRC and the foreman will be advised to assess the situations and make corrections.
6. Administration	
6.1 Payment of the bills	All members have received the list of bills to pay.
	04-01-10-2018 Payment of the bills Moved by Mr. Dick Edwards to pay the bills of the months as listed.
	Adopted
6.2 DG Colloquium fees	The cost of the Colloquium to which the Director General will assist on October 18 th and 19 th 2018 in Gatineau will be close to \$600.00.
	05-01-10-2018 Colloquium fees Moved by Mr. Lawrence Gleason to authorize the expenditure of \$600.00 for colloquium fees which will attend the Director General.
	Adopted
6.3 Insurances	The insurance company suggested to include a protection for the equipment or material transported by the foreman on his inspection and work. The costs are \$25.00 per year. The equipment value more and it is not insured at the moment. Councillors agree with this addition.
	06-01-10-2018 Insurances Moved by Mr. Dick Edwards that the municipality pay an additional amount of \$25.00 per year to insure floating equipment and material.
	Adopted
	It is mentioned that the emergency equipment insurance costs should be shared with the MRC.
7. Economic / Development	
7.1 MRC - Youth Council	A request was received from the MRC on the creation of a Pontiac Youth Council for

8. Environment	16 to 18 years old persons. They will represent each municipality where they live. There will be one meeting per month at the MRC office. The term will be one year. This council will establish priorities and work with the mayors. The MRC wishes for Sheenboro to recommend a person. The documentation will be sent to Mrs. Karen Shea who will attempt to see if a person can be recommended in Sheenboro.
o. Environment	No Item discussed.
9. Roads / Publics Works	
9.1 MRC Engineer	It was recommended to list the projects on which the municipality wish the support of the MRC engineer. A form must be completed in order for her to allocate her working hours between all requesting municipalities. It is suggested to ask for a job description to have a better understanding of the tasks this engineer can do. The Director General will do a follow-up.
9.2 Brushing	The budget is very tight. The brushing should be done by the municipal foreman including the clearance of road signs. Given their number, the state of the roads and the timeline to do the repairs, the Director General is authorized to contract Milton Kidd & Sons to do most of the work on the potholes.
9.3 Update — Primeau Hill repair	The Director General did four follow-ups with Art Fleming. Patrick Fleming informed that 2 companies were contacted and that none can do the work before the spring. The Director General will follow-up with Fleming to see if the situation has changed. A culvert washout should be repaired on Sullivan road. It's the fifth repair. Stones and geotextile should be installed at both ends of the culvert to prevent washout. An estimate of the repaired costs is at \$1 700.00 + taxes. It is suggested to use the backhoe to dig a ditch from Trout Lake Road to this culvert.

	08-01-10-2018 Work on Sullivan road Moved by Mr. Lawrence Gleason to go forward with the work suggested on Sullivan road.
	Adopted
10.Public security / Emergency Plan	
10.1 Fire services merging	Julien Gagnon of the MRC has requested a motion on the merging of the fire service. This motion must be sent before November 30 th , 2018. After discussion, it decides to invite the municipality of Waltham to join Pontiac Ouest Fire Department.
	WHEREAS that the MRC proceeded to study the opportunity of pooling of security services fire on its territory;
	WHEREAS what Julien Gagnon, Coordinator in public and civil security in the MRC Pontiac, presented to the Council the results of this study August 27, 2018;
	WHEREAS the municipal Council took knowledge of the various integration scenarios as well as real security needs fire to its municipality;
	07-01-10-2018 INTENTIONS OF THE MUNICIPALITY FOLLOWING THE PRESENTATION OF THE STUDY FOR THE SHARING OF THE FIRE SAFETY SERVICES OF THE MRC OF PONTIAC
	Moved by Mr. Lawrence Gleason that the municipality of Sheenboro agrees to study the possibility of inviting the municipality of Waltham to join Pontiac West fire Department.
10.2 Power outage	The subject was treated during various interventions. It is mentioned that Bell should be contacted. It would be important to highlight this issue at the MRC. A generator should be installed or batteries changed. The mayor says she will do a follow-up on letters sent last May.
	Municipality should review the emergency plan and enlist resources to conduct the process as well as members of the community. A meeting should be organized

	with Julien Gagnon of the MRC to establish the needs.
11. Sport & Recreation & Tourism	
	No Item discussed.
12. Correspondence	
12.1 Voluntary contribution	The Réseau Biblio asked if the municipality wishes to make a voluntary contribution for the purchase of books. This amount can be allocated to the budget of a particular provider that will use it for purchases.
	Council doesn't want to contribute.
12.2 Pontiac Forum	An invitation has been received to attend the Forum Pontiac 2018. This is a forum on Social and Community Development which will take place November 16 th , 2018.
13. Varia	No Item discussed.
14. Closing of meeting	All topics on the agenda were seen and discussed. The closing of the session and the deliberations is requested.
	09-01-10-2018 Closing Moved by Mr. Richard Bradshaw to close the meeting at 9:48 PM.
	Adopted
	Mayor Doris Ranger:
	Director General Élaine Déry: