



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Held in-person, closed to the public

Date: 2020-12-02 Time: 6:00 PM

Attendance

P

R/A

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P

R/A

| | | | | | |
|---------------------|---|--|--|---|--|
| Doris Ranger, Mayor | X | | Alicia Jones, Interim Director General | X | |
| | | | Ashlee Poirier, Assistant Director General | X | |
| Karen Shea | X | | Lawrence Gleason | X | |
| John Brennan | X | | Lorna Brennan Agnesi | X | |
| Richard Bradshaw | X | | Dick Edwards | X | |

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 6:00 PM.

2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

Motion # 01-02-12-2020

Approval of Agenda

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the Agenda as presented.

Adopted Unanimously

3. Declaration of conflict of interests

No member declares a conflict of interest with an item on the agenda

4. Approval of the Minutes: November 4th 2019

Motion # 02-02-12-2020

Approval of the Minutes: November 10th 2020

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to approve the minutes of November 10th 2020 as presented.

Adopted Unanimously

5. Foreman report

Roads foreman. Scott Waddington, reported to council prior to the start of the meeting as follows:

The "Metal" sign requested at the transfer site is completed. The 2 oil/paint bins have been picked up and a request for 2 more have been made. He handed out pamphlets of the new transfer site hours at the transfer site. Culverts were all cleaned out in preparation for

winter. The culvert on Trout Lake road was looked at and does pose a safety issue on each side. The grader has made the road wider and the culvert is the original culvert for the road. Glynn mentioned to him the request of moving back the cement pilons to allow easier access to the dry-hydrant. Snowplowing is going good so far. Truck needs to be brought to Truck Plus to instal the module for the sander. 2 loads of sand/calcium have been delivered to the municipal office grounds.

6. Questions from the public and visitors

Mayor received concern about the transfer site hours over the holidays. The transfer site is closed on Saturday December 26th for Boxing Day and will re-open regular scheduled hours January 2nd, 2021 as plan.

7. Administration

a. Payment of the bills

Motion # 03-02-12-2020

Payment of the bills

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to pay the bills of the month as listed.

Adopted Unanimously

b. Meetings calendar for 2021

Motion # 04-02-12-2020

Meetings calendar for 2021

CONSIDERING THAT section 148 of the Municipal Code of Quebec stipulates that the council must establish, before the beginning of each calendar year, the calendar of the regular meetings for the coming year, by setting the day and time for each meeting;

It is

Moved by: Mr. John Brennan

AND RESOLVED THAT the following calendar be adopted in relation to the holding of regular Council meetings for 2021. These meetings will be held on Monday and will begin at 7:30 PM.

| | | | |
|----------------------------|-------------------------|----------------------|--------------------------|
| January 4 th | February 1st | March 1st | April 12 th |
| May 3 th | June 7th | July 5 th | August 9 th |
| September 13 th | October 4 th | November 15th | December 6 th |

THAT a public notice of the calendar be published in accordance with the law governing the municipality.

Adopted Unanimously

8. Land-use planning / Development

a. Inspectors Report

The municipal inspector, Andre Vaillancourt, reported to council prior to the meeting, as follows:

-In 2019 there was a total of 34 permits (greater than previous years due to the flood) and this year, 2020 we have 30 permits so far, where a few remain open but will be done by Christmas.

- There was a sub-division plan proposed and presented to council and an official survey plan will follow.

9. Environment

a. Transfer Site

Council discusses measures to help reduce the cost of waste management.

b. Recycling Contract with La Relance

Motion # 05-02-12-2020

Recycling Contract with La-Relance

It is

Moved by: Mrs. Karen Shea

AND RESOLVED THAT the municipality sign a three-year contract with La-Relance from January 1st, 2021 to January 1st, 2023 locked in at a 2% increase each year and authorizes the Director General to sign the contract.

| Year | 2020 Price | Current | 2021 Increase of 2% | 2022 Increase of 2% | 2023 Increase of 2% |
|------------|---------------|---------|------------------------|------------------------|------------------------|
| Base Price | \$98.80 | | \$100.77 | \$102.79 | \$104.84 |
| Bin Lift | \$39.28 | | \$40.06 | \$40.86 | \$41.68 |

Adopted Unanimously

10. Roads / Publics Works

a. Snowplowing updates

Scott has been doing well with the snowplowing. The chain for the sander will be picked up this week. Councillors raise concerns about the recent snowplows job done on the municipal roads by Milton Kidd & Sons. On numerous roads and mainly in the big corners, the plow is ripping up 8-10" of the gravel and throwing it to the side of the road. They have requested the Director General to kindly ask him if it is possible to keep the blade slightly higher until the ground freezes.

b. Culvert on Trout Lake Road

A discussion about the culvert on Trout Lake road was had regarding the widening of the road from the grader and the culvert being too narrow, which created some dangerous spots on both sides of the culvert to motorists and snowmobilers. The Director General will request the roads foreman to install reflective signage for the time-being until it can be properly fixed in the Spring of 2021.

Councillor Mr. John Brennan mentions that Commonwealth has dropped off a culvert at his property to be installed in the Spring on 2021.

c. Dust Suppressant Contract

Motion # 06-02-12-2020

Dust suppressant

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT the municipality renew the agreement with Multi-route for the year 2021 for a quantity of 21 000 liters of dust suppressant at \$ 0.349 \$ for a total of \$ 7 329.00 plus taxes.

Adopted Unanimously

11. Public security / Emergency Plan

No item on the agenda

12. Sport & Recreation & Tourism

No Item on the agenda.

13. Correspondence

a. Pontiac Journal – Christmas ad

Motion # 07-02-12-2020

Pontiac Journal – Christmas ad

It is

Moved by: Mrs. Karen Shea

AND RESOLVED THAT the municipality will participate in this ad.

Adopted Unanimously

Motion # 08-02-12-2020

Firefighters Christmas Supper

It is

Moved by: Mrs. Karen Shea

AND RESOLVED THAT the municipality of Sheenboro participates in the cost for the Christmas diner for the firemen.

Adopted Unanimously

Motion # 09-02-12-2020

Purchase of Rescue Vehicle

It is

Moved by: Rick Bradshaw

AND RESOLVED THAT to purchase a rescue vehicle in collaboration with the municipality of Isle-aux-Allumettes and Chichester.

Adopted Unanimously

14. Varia

No Item on the agenda.

15. Next meeting: January 4th 2021

The next council meeting will be held on January 4th 2021 at the municipal hall at 7:30 PM.

16. In-Camera

Motion # 10-02-12-2020

In-camera

Moved by Councillor Dick Edwards
AND RESOLVED THAT the discussion continue in-camera, at 6:50PM

Adopted Unanimously

Motion # 11-02-12-2020

Return from in-camera

Moved by Councillor John Brennan
AND RESOLVED THAT the regular meeting continue at 8:07

Adopted Unanimously

a. Human Ressources

Motion # 12-02-12-2020

Request for Settlement

Moved by Councillor Mr. John Brennan
AMD RESOLVED THAT to accept the settlement offer that was presented and to authorize the mayor to sign the final settlement agreement.

Adopted Unanimously

Motion # 13-02-12-2020

Group Insurance

Moved by Councillor John Brennan
AND RESOLVED TO adopt the group insurance plan as presented and to allow the Director General to act as Administrator for the plan.

FOR:
Karen Shea
Dick Edwards
John Brennan
Lorna Brennan Agnesi
Rick Bradshaw

AGAINST:
Lawrence Gleason

Adopted on Division

Motion # 14-02-12-2020

Group Pension Plan

Moved by Councillor Dick Edwards
AND RESOLVED to adopt the group pension plan as presented and to allow the Director General to act as Administrator for the plan.

Adopted Unanimously

Motion # 15-02-12-2020

DG Contract

Moved by Councillor Dick Edwards
AND RESOLVED to offer Ashlee Poirier the position of Director General on the condition on the terms of the contract to be negotiated and finalized in January.

Adopted Unanimously

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 16-02-12-2020

Closing of meeting

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to close the meeting at 8:08 PM.

Unanimously adopted by councillors

Mayor – Mrs. Doris Ranger:

Interim Director General – Alicia Jones: