



MINUTES

Council meeting - Municipality of Sheenboro Meeting held in person, closed to the public

Date: 2020-11-10 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger, Mayor	X		<i>Alicia Jones, Interim DG</i>	X	
			<i>Ashlee Poirier, ADG</i>	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan		X	Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:15 PM.

2. Approval of Agenda

All members have received and read the Agenda.

Motion # 2020-11-10-01

Approval of Agenda

Moved by Councillor Lorna Agnesi

AND RESOLVED to approve the Agenda as amended.

Adopted unanimously

3. Declaration of conflict of interests

No member declares a conflict of interest with an item on the agenda.

4. Approval of the Minutes

Motion # 2020-11-10-02

Approval of the Minutes: October 13th, 2020

Moved by Councillor Richard Bradshaw

AND RESOLVED to approve the minutes of October 13th, 2020 as presented.

Adopted unanimously

5. Foreman report

Roads Foreman, Scott Waddington, reported to Council prior to the start of the meeting as follows:

Discussed who to contact in case of emergency, in previous years we would have an agreement with Milton Kidd. The estimated cost to repair the sander is between \$2000-\$4000. The plow was installed and was recommended to do an inspection in one year. The

paint at the transfer site is still an issue and the bins are overflowing. Discussed about adding an extension to the culvert on Tripp road. Cold patching has been done on Fort William but it is very cold and wet and Scott has asked about the purchase of a heat torch to heat the hole and the patching for better results. Log trucks have started again and hoping to make a request that they avoid Main street and take Sullivan's Road only.

6. Questions from the public and visitors

- Jane Toller, Warden MRC Pontiac, was present at the meeting
- Request from ratepayer to waive interest fees, due to address change
- Letter from Entreprises Arts Flemings et Fils requesting payment of invoice # 12079.

Motion # 2020-11-10-03

Request for interest

Moved by Councillor Lawrence Gleason

AND RESOLVED to refuse the request to waive the interest fees.

Adopted unanimously

Motion # 2020-11-10-04

Payment of invoice

Moved by Councillor Dick Edwards

AND RESOLVED to refuse to pay the balance of the invoice from Entreprises Art Fleming & Sons, considering that the foreman did not authorize for the work to commence.

Adopted unanimously

7. Administration

a. Payment of the bills

Motion # 2020-11-10-05

Payment of the bills

Moved by Councillor Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

b. 2019 Financial Statement

All members received a copy of the 2019 audited financial statements.

c. 2021 Budget

Budget will be adopted at the next council meeting on December 2nd, 2020.

d. 2021 Meeting Schedule

The first meeting of 2021 was been confirmed for January 4th, 2021 at 7:30pm. The 2021 meeting schedule will be presented at the next meeting.

8. Land use Planning / Development

a. Inspector's Report

Municipal Inspector, André Vaillancourt, reported to Council prior to the meeting. He reports no outstanding issues at this time that require attention. There is one subdivision request for Sullivan road, part of lot 23B, Range 1 and part of lot 23B, Range 1.

Motion # 2020-11-10-06

Subdivision Plan – Sullivan Road

Moved by Councillor Rick Bradshaw

AND RESOLVED that the survey plan submitted by Michel Fortin, land surveyor, bearing number 29112 of his minutes for part of lot 23B, Range 1 be approved; however, the criteria must conform with the norms and by-laws in force at the time of the permit application.

Adopted unanimously

Motion # 2020-11-10-07

Subdivision Plan – Sullivan Road

Moved by Councillor Rick Bradshaw

AND RESOLVED that the survey plan submitted by Michel Fortin, land surveyor, bearing number 29113 of his minutes for part of lot 23B, Range 1 be approved; however, the criteria must conform with the norms and by-laws in force at the time of the permit application.

Adopted unanimously

9. Environment

a. Transfer site

The committee met to meet to discuss the strategies to improve the disposal and recycling performance at the Transfer site, as well as revised hours of operation.

Motion # 2020-11-10-08

Transfer Site – Winter hours

Moved by Councillor Karen Shea Gleason

AND RESOLVED that the Transfer Site reduce their hours of operation to Saturdays 12-4pm only, from December 1st to April 1st, effective 2020.

Adopted unanimously

10. Roads / Publics Works

a. Snowplowing yards and Transfer site

Councillor Gleason presents a summary of the snowplowing project to date, some repairs are required to the sander prior to its installation.

Motion # 2020-11-10-09

Repairs to sander

Moved by Councillor Lawrence Gleason

AND RESOLVED to proceed with the required repairs to the sander, as discussed.

Adopted unanimously

- b. Emergency contact – winter maintenance

Motion # 2020-11-10-10

Emergency winter maintenance

Moved by Councillor Dick Edwards

AND RESOLVED to request that M. Kidd and Sons be on standby for the winter season 2020-2021 in case of emergencies for winter maintenance.

Adopted unanimously

- c. Sanding of municipal roads

Motion # 2020-11-10-11

Sanding of Municipal roads - Logging

Moved by Councillor Lawrence Gleason

AND RESOLVED to notify the local logging companies that they are forbidden to apply sand to the municipal roads, and that, if additional sanding is required, to contact our contractor M. Kidd & Sons to be applied at their expense.

Adopted unanimously

11. Public security / Emergency Planning

No report this month.

12. Sport & Recreation & Tourism

- a. Docks

Motion # 2020-11-10-12

Dock maintenance agreement

Moved by Councillor Rick Bradshaw

AND RESOLVED to approve the formal agreement with Eagle Marine for the maintenance of the municipal dock, with the edits discussed, and for an annual amount of \$2,000, and to authorize the Mayor to sign said document.

Adopted unanimously

- b. Wharf repairs

Motion # 2020-11-10-13

Grants

Moved by Councillor Dick Edwards

AND RESOLVED to approve the request for financial assistance for the wharf repairs through the MRC Cultural Fund and to authorize the Assistant Director General to complete and sign said request.

Adopted unanimously

13. Correspondence

- a. Driving for success program

A letter is received outlining the new Driving for Success program, advising the Municipality that any volunteer requests be sent to them.

b. Request from Chapeau RA

A letter is received from the Chapeau RA requesting funding for a local Holiday decorating contest.

Motion # 2020-11-10-14

Request Chapeau RA

Moved by Councillor Karen Shea Gleason

AND RESOLVED to decline the request from the Chapeau RA for funding.

Adopted unanimously

14. Varia

Not required.

15. In-Camera

Motion # 2020-11-10-15

In-Camera

Moved by Councillor Dick Edwards

AND RESOLVED THAT the discussions continue in-camera, at 8:35pm.

Adopted unanimously

Motion # 2020-11-10-16

Return from in-camera

Moved by Councillor Dick Edwards

AND RESOLVED THAT the regular meeting continue, at 10:00pm.

Adopted unanimously

a. Human Resources

Motion # 2020-11-10-17

Request for settlement

Moved by Councillor Richard Bradshaw

AND RESOLVED THAT to counter-offer the request for settlement for end of employment by the current DG, as per the terms discussed, and to authorize the Interim Director General and the Mayor to proceed with the negotiations.

FOR:

Karen Shea

Dick Edwards

Richard Bradshaw

AGAINST:

Lawrence Gleason

Lorna Brennan Agnesi

Adopted on Division

Motion # 2020-11-10-18

Foreman Winter Hours

Moved by Councillor Dick Edwards

AND RESOLVED THAT the Foreman, Scott Waddington, be laid off for the winter season, with a regular schedule of 10 hours per week, as discussed.

Adopted unanimously

Motion # 2020-11-10-19

Foreman wages

Moved by Councillor Dick Edwards

AND RESOLVED to increase the Foreman’s hourly wage as of 2021, as discussed.

Adopted unanimously

Motion # 2020-11-10-20

Job posting – Seasonal Road man

Moved by Councillor Dick Edwards

AND RESOLVED to proceed with the job posting for a seasonal road labourer to start immediately, if possible and to authorize the ADG to proceed with the posting of the job.

Adopted unanimously

Motion # 2020-11-10-21

Job posting – Administrative assistant

Moved by Councillor Dick Edwards

AND RESOLVED to proceed with the job posting for a part-time administrative assistant to start immediately, if possible, and to authorize the ADG to proceed with the posting of the job.

Adopted unanimously

16. Next meeting: December 2nd, 2020

The next council meeting will continue to be closed to the public, due to the pandemic crisis in effect.

17. Closing of meeting

All items on the agenda were discussed. The closing of the meeting is requested.

Motion # 2020-11-10-22

Closing of meeting

Moved by Councillor Lawrence Gleason

AND RESOLVED to close the meeting at 10:10 PM.

Adopted unanimously

I, Doris Ranger, Mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor Doris Ranger:

Interim Director General – Alicia Jones:

