



MINUTES

Council meeting - Municipality of Sheenboro Meeting held in person, closed to the public

Date: 2020-10-13 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger, Mayor	X		<i>Alicia Jones, Interim DG</i>	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:40 PM.

2. Approval of Agenda

All members have received and read the Agenda.

Motion # 01-10-13-2020

Approval of Agenda

Moved by Councillor Lorna Agnesi
AND RESOLVED to approve the Agenda as amended.

Adopted unanimously

3. Declaration of conflict of interests

No member declares a conflict of interest with an item on the agenda.

4. Approval of the Minutes

Motion # 02-10-13-2020

Approval of the Minutes: September 15th 2020

Moved by Councillor Richard Bradshaw
AND RESOLVED to approve the minutes of September 15th 2020 as presented.

Adopted unanimously

5. Foreman report

Roads Foreman, Scott Waddington, reported to Council prior to the start of the meeting as follows:

It was a very productive month. The ditching and gravelling projects were all finalized. The ditching materials have all been spread at the Municipal Office property. The entryway at Tripp Rd is an issue for the owner and discussions will need to be had with the owners for

the cost of a culvert to widen their entryway. The weeper on Sullivan hill has been located and cleaned out; the cracks on the hill have been cleaned and sealed.

The composter has been repaired at the Transfer Site and the paint/oil bin has been called again.

6. Questions from the public and visitors

The meeting is closed to the Public.

7. Administration

a. Payment of the bills

Motion # 03-10-13-2020

Payment of the bills

Moved by Councillor Karen Shea Gleason
AND RESOLVED to pay the bills of the month as listed.

Councillor Lawrence Gleason opposes the 2020 annual payment to the Upper Pontiac Sports Complex.

Adopted on Division

b. 2021 Budget

The Interim Director General and the Municipal Accountant, Gerard Labelle, present the projections for the 2020 year and the potential strategies for the 2021 Budget. Several revenue streams are discussed. The planning will continue at the next meeting.

c. Remembrance Day

Motion # 04-10-13-2020

Remembrance Day 2020

Moved by Councillor Lawrence Gleason
AND RESOLVED to cancel the annual ceremony for Remembrance Day, due to the current pandemic situation; and to cancel the advertisement in the Pontiac Journal however, to proceed with a donation to the Legion – Campbells Bay branch in an amount of \$80

Adopted unanimously

8. Land use Planning / Development

a. Inspector's Report

Municipal Inspector, André Vaillancourt, reported to Council prior to the meeting, as follows:

There is a request from Bell Canada for the installation of new infrastructure on Morris and Sullivan Roads. A formal plan will be submitted to Council for approval.

A request from the new owners on Darcy Line is presented. They are requesting snow removal and winter maintenance of Darcy Line starting in 2021. The issue is discussed

and is tabled for further discussions.

9. Environment

a. Transfer site

The committee met to discuss the increasing cost of waste management and to discuss strategies to improve the disposal and recycling performance at the Transfer site.

These will be further discussed at the next meeting. Some or all of these strategies should be resolved by Council prior to the end of the year.

10. Roads / Publics Works

a. Snowplowing yards and Transfer site

Motion # 05-10-13-2020

Tender snowplowing TRANSFER SITE/OFFICE

Moved by Councillor Lawrence Gleason

AND RESOLVED to proceed with the purchase of a plow for the municipal truck and the subsequent plowing of the Transfer site and the Municipal Office for the 2020-2021 season, with the Foreman acting as the operator.

FOR:

Lawrence Gleason
Karen Shea
Dick Edwards
Richard Bradshaw

AGAINST:

John Brennan
Lorna Brennan Agnesi

Adopted on Division

b. Road improvement grant – final report 2020

Motion # 06-10-13-2020

Road Grant Report 2020

Moved by Councillor Lorna Agnesi

AND RESOLVED to approve the submission of the Final Report for the 2020 Road improvement Grant, and to authorize the Director General to complete, sign and send said report.

Adopted unanimously

11. Public security / Emergency Planning

a. Fire Department Committee Summary

The Fire Department committee meeting was held on Sept 24th and a summary of the meeting is presented with the following recommendations: cancel Christmas Party, increase firefighters hourly wage and implement an 'acting chief' stipend.

Motion # 07-10-13-2020
Firefighters & Acting Chief wages

Moved by Councillor Lawrence Gleason
AND RESOLVED to approve the cancellation of the annual year end party, to approve the increase of Firefighter hourly wages; however, the proposed weekly stipend of ‘acting Chief, should be decreased in amount as discussed – and that this recommendation be presented to the two other municipalities for their consideration.

FOR:
Lawrence Gleason
Karen Shea
Dick Edwards
Richard Bradshaw

AGAINST:
John Brennan
Lorna Brennan Agnesi

Adopted on Division

12. Sport & Recreation & Tourism
a. Docks

The revised agreement for the annual dock maintenance will be sent to all Councillors for their consideration and presented at the next meeting.

b. Wharf repairs

Motion # 08-10-13-2020
Wharf repairs

Moved by Councillor Dick Edwards
AND RESOLVED to approve the expense for the repairs to the boards on the Municipal wharf for a total amount of \$1430, as discussed.

Adopted unanimously

13. Correspondence
a. Letter from ‘Concerned residents of Downeys Bay’

A letter is received and signed by several residents of Downeys Bay and Area concerning the purported development plan for a nearby property. The letter is questioning various elements of the said development and is requesting that the Municipality take action and/or include the public in any future plans.

Motion #09-10-13-2020
Response to Concerns

Moved by Councillor Richard Bradshaw
AND RESOLVED to approve the proposed response letter to the ‘concerned residents of Downeys Bay’ and to authorize the Director General to send the response to all those who had signed the letter.

Adopted unanimously

14. Varia

Not required.

15. In-Camera

Motion # 10-10-13-2020
In-Camera

Moved by Councillor Dick Edwards
AND RESOLVED THAT the discussions continue in-camera, at 9:00pm.
Adopted unanimously

Motion # 11-10-13-2020
Return from in-camera

Moved by Councillor Dick Edwards
AND RESOLVED THAT the regular meeting continue, at 10:20pm.
Adopted unanimously

a. Human Resources

Motion # 13-10-13-2020
Foreman Winter Hours

Moved by Councillor John Brennan
AND RESOLVED THAT the Foreman, Scott Waddington, be offered a lay-off for the winter season, as an option; with the requirement that he completes the plowing, as discussed.
Adopted unanimously

Motion # 14-10-13-2020
Assistant DG

Moved by Councillor Karen Shea Gleason
AND RESOLVED THAT the title of Assistant Director General, be offered to Ashlee Poirier, with extended hours to full-time and to approve any available training opportunities.
Adopted unanimously

16. Next meeting: November 10th, 2020

The next council meeting will continue to be closed to the public, due to the pandemic crisis in effect.

17. Closing of meeting

All items on the agenda were discussed. The closing of the meeting is requested.

Motion #14-10-13-2020
Closing of meeting

Moved by Councillor John Brennan
AND RESOLVED to close the meeting at 10:35 PM.
Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor Doris Ranger:

Interim Director General – Alicia Jones:

DRAFT