



MINUTES

Council meeting - Municipality of Sheenboro Meeting held in-camera on ZOOM

Date: April 12th, 2021 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
Doris Ranger, Mayor	X		Ashlee Poirier, Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan		X	Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 6:43 PM.

2. Approval of Agenda

All members have received and read the Agenda

Motion # 53-2021

Approval of Agenda

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to approve the Agenda with the addition 7.E. "Road Repairs" to be added.

Adopted unanimously

3. Declaration of conflict of interests

No member declares a conflict of interest with an Item on the agenda.

4. Approval of the Minutes: March 1st, 2021

Motion # 54-2021

Approval of the Minutes: March 1st, 2021

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the minutes of March 1st, 2021.

Adopted unanimously

5. Question from public and visitors

No items on the agenda

6. Foreman’s Report

The Director General provided everyone the road reports that were performed by the foreman, Scott Waddington.

7. Roads/Public Works

A. Storing Municipal Equipment

Motion # 55-2021
Storing Municipal Equipment

It is
Moved by: Mr. Rick Bradshaw
AND RESOLVED to store the sander at Roy Perraults from April to December 2021 of this year in order for him to perform the repairs as needed for the following season.

Adopted unanimously

B. Public Tender

The Director General informed council that the tender document has not yet been received from the engineer.

C. Double Vocation Grant

Motion # 56-2021
Double Vocation Grant

- Whereas the request for additional assistance for the maintenance of dual-purpose roads is renewable annually
- Whereas the criteria for additional assistance for the maintenance of these roads are respected
- Whereas the Ministry of Forests, Wildlife and Parks or the Ministry of Energy and Natural Resources, and carriers have already provided, at the request of the Municipality of Sheenboro, the appropriate information regarding the type of volume of the resource transported as well as the number of annual trucks that use the road (s) of the municipal network to be compensated.
- Whereas this resolution must be accompanied by a municipal plan showing the roads taken by the carriers in the case of a compensation request relating to a road not previously requested
- Whereas the information included in the table below represents the situation of heavy transport for the current year 2021

Name of street(s) solicited	Length to Compensate	Resource Transported	Number of trucks loaded per year
Mountain Road	5.2 KM	Wood	702

It is
Moved by: Dick Edwards
AND RESOLVED that the Municipality of Sheenboro asks the Minister of Transportation for compensation for the maintenance of the aforementioned dual-purpose road, over a total length of 5.2 km.

Adopted unanimously

D. Road Improvement Grant

Motion # 57-2021

Road Improvement Grant

It is

Moved by Mr. Dick Edwards

AND RESOLVED to have the Director General make the application for the Road improvement grant and to sign all pertaining documents.

Adopted unanimously

E. Road Repairs

Councillor Mr. Larry Gleason has requested a road committee meeting be set up to discuss the upcoming projects.

8. Administration

A. Payment of the bills

Motion # 58-2021

Payment of the bills

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

B. Selling the Tracks

Council has made the decision to not sell the tracks at this point.

C. Caisse Populaire Desjardins

Motion # 59-2021

Authorization Addition and Removal

It is

Moved by: Mr. Larry Gleason

AND RESOLVED THAT the Director General, Ashlee Poirier be added to the municipalities Desjardins account to allow signing authority and to remove Alicia Jones authority on all the municipalities Desjardins accounts.

Adopted unanimously

9. Environment

A. Transfer Site

Motion # 60-2021

New transfer Site Regulations

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED THAT the Sheenboro transfer site will implement the new measures presented by councillor Rick Bradshaw, which includes the transition to clear garbage bags as of May 1st, 2021 and the addition of two dates for large item drop-offs in the Spring and Fall.

Adopted unanimously

B. Grass Cutting

The Director General was asked to contact S & R Maintenance and request a quote for the grass cutting at the park for the 2021 season.

10. Economic / Development

A. Municipal Access Agreement Connexion Fibre Picanoc

Motion # 61-2021

Municipal Access Agreement Connexion Fibre Picanoc

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to allow the Director General to sign the Municipal Access Agreement with Connexion Fibre Picanoc as presented.

Adopted unanimously

B. Subdivision Plan

Motion # 62-2021

Subdivision Plan

Moved by: Mr. Dick Edwards

AND RESOLVED that the survey plan submitted by Richard Fortin, land surveyor, bearing number 11160 of his minutes for cadastre # 6 401 138 be approved as a lot addition to cadastre 6 216 907. Further, council hereby authorizes a new plan to merge 6 401 138 and 6 216 907 and the creation of a new cadastre number reflecting this merger; however, the criteria must conform with the norms and by-laws in force at the time of the permit application.

Adopted unanimously

11. Public security / Emergency Plan

A. Firefighters Green Flashing Lights

Motion # 63-2021

Firefighters Green Flashing Lights

Considering the by-law on the flashing green light resulting from the Highway Safety Code (chapter C-24.2, s. 621, 1st par., Par. 5.2 °) has been enacted by the government, on April 1, 2021;

Considering this by-law sets the conditions under which a firefighter can obtain from the SAAQ the authorization to use on a road vehicle other than an emergency vehicle, a flashing green light when responding to an emergency call from a fire safety service;

Considering the director of the fire department of the municipality recommends the use of a flashing green light;

Consequently,

IT IS Moved by: Mr. Rick Bradshaw

AND RESOLVED that the Municipality of Sheenboro authorize firefighters to obtain the necessary certifications from the Société d'Assurance automobile du Québec (SAAQ) for the use of green flashing lights, as of now;

In addition, the municipality authorizes the mayor, as well as the director general to sign for and on behalf of the Municipality of Sheenboro, all the documents necessary for the implementation of this resolution.

It is also resolved to allow the director of the fire safety service to issue and sign the certificates of recommendation, to authorize the use of the flashing green light by the firefighters and to supervise its application as detailed by the law and its regulations.

Adopted unanimously

B. Adoption of the Annual Report for Year 3 – Revised Fire Safety Cover Plan

Motion # 64-2021
Annual Report for Year 3 – Revised Safety Cover Plan

WHEREAS the revised fire safety cover plan came into effect on May 1st, 2021;

WHEREAS year 3 of the revised fire safety cover plan ended on April 30th, 2021;

WHEREAS article 35 of the fire safety act states that an activity report for the previous year must be prepared, adopted by resolution and sent to the minister each year.

IT IS Moved by: Councillor Larry Gleason
AND RESOLVED to adopt the annual report for year 3 of the revised safety cover plan and to transmit this report to the minister.

Adopted unanimously

C. Drone

The Director General asked council if they are in support or not of the purchase of the drone for the Pontiac Ouest Fire Department. Council would like more information. The discussion has been tabled.

D. Generator Maintenance

A quote for the yearly generator maintenance was presented. Council has requested more information and have also requested the Director General to obtain another quote for comparison.

12. Sport & Recreation & Tourism

A. Michaela and René – Accoustic Duo

Council has decided not to participate in the sponsorship of Michaela and René as presented by the Director General

13. Correspondence

A. Mental Health Week

Motion # 65-2021
Mental Health Week

Considering that	the National Mental Health Week takes place from May 3 to May 9, 2021,
Considering that	the Canadian Association for Mental Health - Quebec Division, member of the network which initiated the event for 70 years, invites this year to speak about the emotions that we all live,

Considering that	we all have a mental health that needs to be taken care of and that this has been tested in many ways with the pandemic.		
Considering that	the mental health promotion campaigns aim to improve the mental health of the population of Quebec		
Considering that	the municipality contributes to the well-being of the population by setting up environments favorable to neighborhood life		
Considering that	mental health is a collective responsibility and that this must be shared by all actors in society		
Considering that	it is in the general interest that all municipalities in Quebec support National Mental Health Week		
<p>IT IS Moved by: Mrs Karen Gleason AND RESOVED that the Municipality of Sheenboro proclaim the week of May 3-9 as <i>Mental Health Week</i> and invite all citizens, businesses and institutions to #Getreal and share the campaign toolkit. Together, let's help transform our municipality into an environment conducive to the mental health of citizens</p> <p style="text-align: right;">Adopted unanimously</p>			
<p>14. Varia</p> <p>No Item on the agenda.</p>			
<p>15. In-Camera</p> <p>Motion # 66-2021 <u>In-Camera</u> Moved by Mr. Dick Edwards AND RESOLVED THAT the discussions continue in-camera, at 8:28 PM.</p> <p style="text-align: right;">Adopted unanimously</p> <p>Motion # 67-2021 <u>Return from in-camera</u> Moved by Mr. Dick Edwards AND RESOLVED THAT the regular meeting continue, at 9:10 PM.</p> <p style="text-align: right;">Adopted unanimously</p> <p>Motion # 68-2021 <u>Foreman's Attendance at Council Meetings</u> Moved by Mr. Rick Bradshaw AND RESOLVED THAT the municipal foreman, Scott Waddington is not required to attend every council meeting but only when he is specifically invited to consult on an issue.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; vertical-align: top;"> FOR: Karen Shea Gleason Dick Edwards Rick Bradshaw Lorna Brennan Agnesi </td><td style="text-align: center; vertical-align: top;"> AGAINST: Larry Gleason </td></tr> </table>		FOR: Karen Shea Gleason Dick Edwards Rick Bradshaw Lorna Brennan Agnesi	AGAINST: Larry Gleason
FOR: Karen Shea Gleason Dick Edwards Rick Bradshaw Lorna Brennan Agnesi	AGAINST: Larry Gleason		

Adopted on division

Motion # 69-2021

Municipal Worker Position

Moved by Mr. Dick Edwards

AND RESOLVED THAT the municipality hires Calvin Dubeau for the municipal worker position at the wages discussed.

Adopted unanimously

Motion # 70-2021

Human Resources Policy

Moved by Mr. Larry Gleason

AND RESOLVED THAT the municipality adopt the Human Resources Policy as presented by the Director General.

Adopted unanimously

16. Next meeting: May 3rd, 2021

The next council meeting will be held on May 3rd, 2021 via teleconference at 7:30 PM.

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 71-2021

Closing of meeting

It is

Moved by: Mrs. Loran Brenna Agnesi

AND RESOLVED to close the meeting at 9:12 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Ashlee Poirier: