



MINUTES

Council meeting - Municipality of Sheenboro
Location: 59, Sheen Road, Sheenboro

Date: November 15th, 2021 Time: 7:30 PM

| Attendance | P | R/A | Attendance | P | R/A |
|---------------------|---|-----|----------------------|---|-----|
| Doris Ranger, Mayor | X | | Ashlee Poirier, DG | X | |
| | | | Simon Tessier, ADG | X | |
| Dick Edwards | X | | Lorna Brennan Agnesi | X | |
| John Brennan | X | | Shamus Morris | X | |
| Richard Bradshaw | X | | Karen Shea | X | |

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:31 PM.

2. Approval of Agenda

All members have received and read the agenda

Motion # 152-2021

Approval of Agenda

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to approve the agenda with the addition of 10F: Holiday Transfer Site Hours.

Adopted unanimously

3. Declaration of conflict of interests

4. Approval of the Minutes

A. Minutes from October 4th, 2021

Motion # 153-2021

Approval of the Minutes: October 4th, 2021

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to approve the minutes of October 4th, 2021.

Adopted unanimously

5. Question from public and visitors

A. Martin Flood

Mr. Flood presented to council his concerns regarding the Near Surface Nuclear Disposal Facility (NSDF) at the Canadian Nuclear Laboratories situated in Chalk River, Ontario. He explained the urgent need to have the NSDF site moved further away from the Ottawa River. He voiced concerns about the validity of the science that will only be determined many years down the road, and the severity and impact of extreme weather and earthquakes. And also, the risk of human error. He explained that Chalk River campus owned by the Federal government encompasses 10 000 acres and could easily find a better located site. Objections have been raised in more that 130 municipalities, many of which depend on the Ottawa river for drinking water. He has requested council to send a letter to as many people concerned as possible on behalf of the municipality.

B. Observers Present

Mrs. Dalyce Vermette

6. Director Generals Report

All the culverts' installations have been completed for 2021, including ICO road, Fort-William Road and Tripp Road. Additional weepers have been installed on Perrault Road and the culvert at the bottom of the hill is scheduled to be cleaned out. The paving should begin this week on the hill on Perrault Road.

The engineer has looked over the work for the Perrault/Sullivan Project and has given her approval for the payment under the TECQ grant.

The municipal election of 2021 had 264 registered voters on the list with 209 people who voted. We had 85 people request the vote-by-mail and received 59 in return.

We received confirmation that we will be receiving \$39 945.72 for our Recycling grant this year and \$2 837 for the student grant.

7. Foreman's Report

A. Road Report / Monthly Report

Dealt with beaver dams on ICO and Fort William Road. Cold patched the culvert installation on Fort William Road. Filled in potholes on Sheen and Fort-William Road. Did his road inspections. Picked up garbage on both Sheen and Fort William Road. Removed branches off ICO Road. Started the process of cleaning the culvert on Perrault Road, dug it out and started flushing it. Did cold patch on Fort-William and Lighthouse Road. Brought garbage and recycling from office to the transfer site. Brushed on Tripp Road. Smoothed out rocks and ruts on Tripp with rake. Worked on blind corners on Tripp Road. Cut brush at the dock. Cut brush at Downey's Bay bridge and fix pot holes. Fixed potholes at road transitions. Cleaned municipal building. Cleaned up for Remembrance Day. Cut brush on Trout Lake Road. Worked at the transfer site.

8. Municipal Inspectors Report

Mr. André Vaillancourt informed council that 3 building permits were issued in October. The fork off of McCann Road has 3 lots and likely no more due to the terrain, the municipal inspector has spoken with 2 of the landowners who have suggested naming the road Chemin Ross or Chemin Carroll. Mr. Vaillancourt has requested council to make a decision on either of the names, or a new one as they choose, in order to have the sign ordered to avoid confusion in case of a 911 emergency.

Motion # 154-2021

Municipal Road Name

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to name the road that forks off of McCann Road, Chemin Ross.

Adopted Unanimously

9. Roads/Public Works

A. Municipal Truck Usage for Transfer Site

Motion # 155-2021

Municipal Truck Usage for Transfer Site

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to leave the municipal truck parked in the garage for the winter season 2021-2022 in order to make sure it is available when needed for plowing. The foreman's scheduled shift will be 12:00PM – 4:00PM on Saturday at the transfer site and he will be required to find his own transportation to and from work. The heating system at the transfer site will also be inspected to ensure it is safe and to code.

Adopted Unanimously

10. Administration

A. Payment of the Bills

Motion # 156-2021

Payment of the Bills

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

B. Holiday Office Closures

Motion # 157-2021

Holiday Office Closures

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to close the municipal office for 2 weeks during the Christmas holidays. from December 27th – January 7th.

Adopted Unanimously

C. Council Meetings Schedule 2022

CONSIDERING THAT section 148 of the Municipal Code of Quebec stipulates that the council must establish, before the beginning of each calendar year, the calendar of the regular meetings for the coming year, by setting the day and time for each meeting;

Motion # 158-2021

Council Meeting Schedule 2022

It is

Moved by: Mrs. Karen Shea

AND RESOLVED THAT the following calendar be adopted in relation to the holding of regular Council meetings for 2022. These meetings will be held on Mondays at the

Municipal Office Building, 59 Chemin Sheen and will begin at 6:30 PM.

| | | | |
|----------------------------|--------------------------|--------------------------|--------------------------|
| January 17 th | February 7 th | March 7 th | April 4 th |
| May 2 nd | June 6 th | July 11 th | August 8 th |
| September 12 th | October 3 rd | November 7 th | December 5 th |

THAT a public notice of the calendar be published in accordance with the law governing the municipality.

Adopted Unanimously

D. COVID-19 Protocols

Councillor Mr. Dick Edwards asked the Director General to provide the most recent information concerning the public attending council meetings, in regards to COVID-19 protocols. The Director General informed council that all members of the public may be permitted to attend the council meetings, whether they are vaccinated or not, as it is deemed an essential service. Upon entering the building, they are asked to sanitize their hands and they must wear a face mask while moving around in the building, but may remove the mask once sitting down, as long as physical distancing is practiced. The Director General is watching closely to make sure everyone is aware if anything changes.

E. Christmas Add in the Pontiac Journal

Motion # 159-2021
Christmas Add in the Pontiac Journal

It is
Moved by: Mrs. Karen Shea
AND RESOLVED to participate in the Christmas Add posted in the Pontiac Journal.

Adopted Unanimously

F. Transfer Site

Motion # 160-2021
Transfer Site Christmas Hours

It is
Moved by: Mrs. Karen Shea
AND RESOLVED to have the transfer site closed on December 25th, 2021 and December 31st, 2021 due to the holidays. To make up for these closures, the transfer site will be open on December 27th, 2021 from 12:00PM – 4:00PM.

Adopted Unanimously

11.Environment

A. Canadian Nuclear Laboratories

Motion # 161-2021
New Surface Nuclear Disposal Facility Site Change

It is
Moved by: Mr. Richard Bradshaw
AND RESOLVED that the Municipal Council of Sheenboro urge the Federal Government of Canada to move the proposed New Surface Nuclear Disposal Facility to a site well away from the Ottawa River and to have the Director General send an accompanying letter addressed to the Federal Minister of Natural Resources providing a summary of the rationale for requesting this action by the Federal Government.

Adopted Unanimously

12.Economic / Development

A. F16 and 10 Hectares By-Law

The Director General informed council that *By-law 2021-002 entitled: “By-Law Respecting the Amendment of By-Law #14-2003 Zoning By-Law” and By-law 2021-003 entitled: “By-Law Amending Urbanism By-Laws regarding New Residences to be Built on areas of Ten Hectares or More”* is in line with the objectives of the Land use and Development Plan and with the provisions of the Complementary Document of the Regional County Municipality of Pontiac and has been issued the Certificate of Conformity. These by-laws comes into effect October 7th, 2021.

13.Public security / Emergency Plan

A. Annual Report for Year 4 – Revised Fire Safety Cover Plan

Motion # 162-2021

Annual Report for Year 4 – Revised Fire Safety Cover Plan

ADOPTION OF THE ANNUAL REPORT FOR YEAR 4 – REVISED FIRE SAFETY COVER PLAN

WHEREAS the revised fire safety cover plan came into effect on May 1st 2017;

WHEREAS year 4 of the revised fire safety cover plan ended on April 30th 2021;

WHEREAS article 35 of the Fire safety act states that an activity report for the previous year must be prepared, adopted by resolution and sent to the minister each year.

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to adopt the annual report for year 4 of the revised fire safety cover plan and to transmit this report to the minister.

Adopted Unanimously

14.Sport & Recreation & Tourism

A. Federation of Snowmobile Clubs of Quebec Contract

Motion # 163-2021

Federation of Snowmobile Clubs of Quebec Contract

It is

Moved by: Mr. Shamus Morris

AND RESOLVED to sign the contract presented, allowing the “Club Motoneige Penguin” a right of way on Trout Lake Road to the TNO with the right to build shelters in this same area and to allow the Director General to sign the contract on the municipality’s behalf.

Adopted unanimously

15.Correspondence

A. Letter from Rate Payer Tim Doyle

The letter was read to council. Mr. Doyle is requesting that the portion of Sullivan Road

where the hardtop was removed in 2020 be re-paved. He has expressed his concerns regarding the high amount of dust at his property and the lack of dust suppressant applied in 2021. He questioned the ethical values of fairness and equity in regards to another municipal road being paved. He mentions the high traffic on this road with many people accessing their camps and the log trucks that use this road quite frequently.

Response: Council has acknowledged Mr. Doyle's concerns and understand that they will need to spend more time prioritizing the dust issue for next year. They discussed different alternatives and options that may be possible and would like to do more research into the matter before Spring 2022.

B. Driving for Success

Mayor Ranger read the program overview. In 2019, the Sheenboro council had approved the donation of \$500 towards the program which was put on hold due to Covid 19. The program is now back on and running and council has requested the Director General to advertise the program via the website and mail-chimp.

16.Varia

A. Christmas Supper

Motion # 164-2021
Christmas Supper

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to have a Christmas Diner for staff and council members before the December Council meeting on December 6th, 2021 at 6:00PM and to have the Director General prepare a menu.

Adopted unanimously

B. Christmas Decorations

Motion # 165-2021
Christmas Decorations

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to purchase decorations for the Christmas wreaths with funds provided from the FARR grant.

Adopted Unanimously

17. In-Camera

18.Next meeting: December 6th, 2021

The next council meeting will be held on December 6th, 2021 at the municipal hall at 7:30 PM.

19.Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 166-2021
Closing of meeting

It is
Moved by: Mr. Richard Bradshaw
AND RESOLVED to close the meeting at 9:04 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Ashlee Poirier