



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen Road, Sheenboro

Date: October 4th, 2021 Time: 7:30 PM

R/A	Attendance	P	R/A	Attendance	P
Doris Ranger, Mayor	X		Ashlee Poirier, DG Simon Tessier, ADG	X X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan		X	Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:31 PM.

2. Approval of Agenda

All members have received and read the agenda

Motion # 137-2021

Approval of Agenda

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to approve the agenda.

Adopted unanimously

3. Declaration of conflict of interests

4. Approval of the Minutes

A. Minutes from September 13th, 2021

Motion # 138-2021

Approval of the Minutes: September 13th, 2021

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the minutes of September 13th, 2021.

Adopted unanimously

5. Question from public and visitors

A. Joann McCann

Mrs. McCann presented to council the vision for the Nature Conservancy of Canada Hiking Trail. She informed council that the theme for the trail was “Footprints Through Time”. Her vision is to involve the schools so that they may have some educational outings at the trail. The “Loggers Trail” sign along with several others were also presented to council.

B. Observers Present

Mr. Shamus Morris and Mr. Neil Meehan

6. Director Generals Report

The gravel has been laid on Fort-William Road and reshaped by the grader. The culvert extensions on the same road should be completed within the next few weeks. Brushing is completed and all the budgeted money allowed has been spent.

Had a site visit with the engineer regarding the Sullivan/Perrault Road refurbishment project and everything went great. Engineer confirmed additional weepers were needed on the hill on Perrault Road. The culvert at the bottom of the hill on the right side does not need to be replaced but does need to be cleaned out properly to allow the flow for the following spring. The ditch will be dug out again at the bottom of the hill before the culvert as a lot of sand has accumulated. The engineer has suggested adding bails of hay to slow down the sand.

A meeting was had with Mr. Vincent Donato regarding his concerns about the ditching done on Sullivan Road near his property. The engineer was consulted and the additional, deeper ditching Mr. Donato was requesting was not recommended because the engineer said they cannot change the water course and with a bell line in the way they also cannot dig deeper.

All culverts were inspected by the engineer for the TECQ project and everything was good. Additional stones to cover some culverts on Sullivan Road has been requested from the engineer.

A culvert was missed during the original road inspection for the project just before Brennan’s Bluff Road and has been included to be changed to a slightly smaller culvert. The cost will be covered by the 10% contingency money for the project.

At the bottom of trout lake road, across Mountain Road, the engineer has requested further ditching of 20 metres to ensure the overflow of water does not end up in the field.

7. Foreman’s Report

A. Road Report / Monthly Report

Gravel has been placed on Fort-William Road. Stones need to be removed from Sheen Road. The culvert on Fort-William Road will need hardtop. Transfer site is ready for the large item drop off days. Culvert at Downey’s Bay needs to be taken out. Roads will need to be graded one more time before the winter. Brushing is complete on Meehan and Fort-William Road. High-volume culverts have been cleared and are ready for the spring. Ramp at the municipal building has been stained.

8. Municipal Inspectors Report

Mr. André Vaillancourt presented to council a pre-liminary plan for file # 109083 to seek councils’ approval for the lot dimensions.

Motion # 139-2021

Pre-liminary plan file #109083 “Lot Dimensions”

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to approve solely the lot dimensions presented to council by the Municipal Inspector, Mr. André Vaillancourt, for the pre-liminary plan file # 109083.

Adopted Unanimously

9. Roads/Public Works

A. Sullivan/Perrault Culvert Replacement

Motion # 140-2021

Culvert Replacement on Sullivan Road

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to replace the culvert that was initially missed by the engineer on Sullivan Road at a cost of \$14 963 and to include it in the Sullivan/Perrault Road refurbishment project within the 10% for incidentals.

Adopted Unanimously

B. TECQ Grant

Motion # 141-2021

TECQ grant

Whereas: The municipality has taken note of the Guide relating to the terms of payment of the government contribution under the Gasoline Tax Program and the Quebec Contribution (TECQ) for the years 2019 to 2023;

Whereas: The municipality must comply with the terms of this guide which apply to it in order to receive the government contribution that has been confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

THEREFORE

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT:

The municipality agrees to comply with the terms of the guide that apply to it;

The municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability regarding claims, requirements, losses, damages and costs of all kinds based on injury inflicted on a person, death of that person, damage to property or loss of property attributable to a willful or negligent act resulting directly or indirectly from investments made with the aid financial obtained under the TECQ 2019-2023 program;

The municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached work schedule version n ° 1 and all other documents required by the Ministry in order to receive the government contribution that was confirmed to him in a letter from the Minister of Municipal Affairs and Housing;

The municipality undertakes to reach the minimum threshold of fixed assets imposed on it for all of the five years of the program;

The municipality undertakes to inform the Ministry of Municipal Affairs and Housing of any modification that will be made to the work schedule approved by this resolution.

The municipality hereby certifies that the attached work schedule n ° 1 includes true costs as well as estimated costs of eligible work.

Adopted Unanimously

C. PPA-CE Grant

Motion # 142-2021
PPA-CE Grant

WHEREAS the Sheenboro Council has taken note of the terms of application of the Particular Improvement Projects (PPA) component of the Local Road Assistance Program (PAVL) and undertakes to respect them;

WHEREAS the road network for which a request for financial assistance has been granted falls under municipal jurisdiction and is eligible for the PAVL;

WHEREAS the work was carried out in the calendar year during which the Minister authorized it;

WHEREAS the work or the inherent costs are eligible for the PAVL;

WHEREAS the V-0321 accountability form has been duly completed;

WHEREAS the transmission of the project accounts was made at the end of the work or no later than December 31, 2021 of the calendar year during which the Minister authorized them;

WHEREAS the payment is conditional on the acceptance, by the Minister, of the accountability report relating to the project;

WHEREAS, if the rendering of accounts is deemed to be compliant, the Minister makes a payment to the municipalities according to the list of work he has approved, without however exceeding the maximum amount of assistance as it appears literally announcement;

WHEREAS the other sources of funding for the work have been declared;

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to approve expenses in the amount of \$20 796 relating to improvement work and the eligible inherent costs mentioned in form V-0321, in accordance with the requirements of the Ministère des Transports du Québec, and acknowledges that in the event of non-compliance with these here, the financial assistance will be terminated.

Adopted Unanimously

10. Administration

A. Payment of the Bills

Motion # 143-2021

Payment of the Bills

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

8. Environment

A. Beavers

Motion # 144-2021

Beaver Trapping

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to have our municipal employee Calvin Dubeau trap beavers, considering the fact that he has a trapping licence.

Adopted Unanimously

9. Economic / Development

10. Public security / Emergency Plan

A. Firefighters Christmas Diner

Motion # 145-2021

Firefighter's Christmas Diner

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to approve the cost of Sheenboro' s share for the Firefighters Christmas Diner at an approximate cost of \$25/plate.

Adopted on Division

11. Sport & Recreation & Tourism

12. Correspondence

A. Remembrance Day Add and Donation

Motion # 146-2021

Remembrance Day Add

It is

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED to participate in the Remembrance Day add in The Journal.

Adopted Unanimously

Motion # 147-2021

Legion Donation

It is

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED to donate to the Legion in Campbells Bay an amount of \$100.

Adopted Unanimously

B. Nancy Gleason

A letter from Nancy Gleason was presented to council.

14. Varia

15. In-Camera

Motion # 148-2021

In-Camera

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED THAT the discussions continue in-camera, at 8:16 PM.

Adopted unanimously

A. The Comparative Income Statement was presented to council

B. The overdue tax Accounts were presented to council.

Motion # 149-2021

Return from in-camera

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED THAT the regular meeting continue, at 8:34 PM.

Adopted unanimously

C. Director General Vacation Request

Motion # 150-2021

Director General Vacation Request

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED THAT the Director Generals Vacation request for the week of November 22nd-26th, 2021 be approved.

Adopted Unanimously

16. Next meeting: November 15th, 2021

The next council meeting will be held on November 15th, 2021 at the municipal hall at 7:30 PM.

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 151-2021
Closing of meeting

It is
Moved by: Mr. Lawrence Gleason
AND RESOLVED to close the meeting at 8:51 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Ashlee Poirier