



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen Road, Sheenboro

Date: September 13th, 2021 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
Doris Ranger, Mayor	X		Ashlee Poirier, DG	X	
			Simon Tessier, ADG	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:34 PM.

2. Approval of Agenda

All members have received and read the agenda

Motion # 119-2021

Approval of Agenda

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the agenda with the following additions; DG Report, 9B Sullivan Road, 9C. Perrault Road

Adopted unanimously

3. Declaration of conflict of interests

Mr. Lawrence Gleason, 5B

4. Approval of the Minutes

A. Minutes from July 5th, 2021

Motion # 120-2021

Approval of the Minutes: July 5th, 2021

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the minutes of July 5th, 2021.

FOR:

Karen Shea Gleason
Lorna Brennan Agnesi
Richard Bradshaw
John Brennan
Dick Edwards

AGAINST:

Lawrence Gleason

Adopted on division

B. Minutes from August 9th,2021

Motion # 121-2021

Approval of the Minutes: August 9th, 2021

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to approve the minutes of August 9th, 2021.

FOR:

Karen Shea Gleason
Lorna Brennan Agnesi
Richard Bradshaw
John Brennan
Dick Edwards

AGAINST:

Lawrence Gleason

Adopted on division

5. Question from public and visitors

A. Mr. Kirk McCann

A letter was presented to council regarding the work being done on Perrault Road and questioning how this road was prioritized over other high traffic roads in the municipality. Concerns were expressed regarding safety issues for his children with the excessive speeds of vehicles. The dust problem on Mountain Road is also an issue.

Response: The work being performed on Perrault Road has always been on the 5-year plan.

B. Mrs. Nancy Gleason

A second letter was presented to council for support in the request for transparency of council activities to be published in a timely fashion.

Response: Council has requested the Director General to find out more information regarding the process for posting the council meeting minutes.

6. Director Generals Report

A monthly report was presented to council. A discussion was had regarding the pulverizing of Fort-William Road and the request for the Director General to involve the roads committee more and have site visits prior to certain work being completed. Councillor Mr. Lawrence Gleason was inquiring if our municipal worker was acting as temporary foreman whilst the foreman was away on injury-leave. He was informed that he was not and he was following orders received by the DG. It was also mentioned that any cleaning around the Canada-Post mail-boxes are not to be performed by municipal staff and should be reported to Canada-Post.

7. Foreman's Report

A. Road Report / Monthly Report

The road reports and the monthly foreman report were presented to council. Many stop signs have been changed to ARRÊT. Civic numbers requested have been installed. Some brushing on Fort-William Road and Sarah Road has been done. The municipal buildings ramp has been stained. The message board at the church has been

freshly painted. He expressed concerns about plastic bags still finding their way into the composter and cat litter area at the transfer site. The garbage bin pick-up has been reduced from one pick-up a week to once a month. The oil and paint have been picked-up.

B. Safety Concerns at Transfer Site

The municipal foreman voiced concerns about his safety at the transfer site. Including several encounters with aggressive rate-payers.

Motion # 122-2021
Transfer Site

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to have two employees working at the Transfer site for the next 4 weekends.

Adopted unanimously

8. Municipal Inspectors Report

Mr. André Vaillancourt presented to council the project he has been working on to improve the civic numbers and road names in the Downey's Bay's area to help emergency services better locate residences. He will continue his work and come up with suggestions for the two road names required.

9. Roads/Public Works

A. Fort-William Road

Motion # 123-2021
Fort-William Road Gravel

It is

Moved by: Mr. John Brennan

AND RESOLVED to accept the quote from Tony Dunn for the application of grade A gravel to the pulverized section of Fort-William Road.

Adopted unanimously

B. Sullivan Road Ditching

Councillor Gleason mentioned that he previously expressed concerned for more ditching on the south side of Sullivan Road. The DG explained that the engineer did not see a need for it and that was the reason it was not included. He has requested the DG to obtain more information for the engineer's decision.

C. Perrault Road

A discussion was had regarding the need for additional drainage weepers in the hill on Perrault Road to accommodate the underground spring.

10. Administration

A. Payment of the Bills

Motion # 124-2021
Payment of the Bills

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

B. Accounting Contract 2022

Motion # 125-2021

Mr. Gerard Labelle's Accounting Contract 2022

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to approve Mr. Labelle's accounting contract for 2022 at a price of \$17 322.93.

Adopted Unanimously

C. Staff Remuneration for 2021 Municipal Elections

A notice of motion was given by councillor Dick Edwards for by-law 2021-004 titled: Staff Remuneration for Municipal Elections and Referendums.

Motion # 126-2021

Adoption of By-Law 2021-004

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to adopt by-law 2021-004, *Staff Remuneration for Municipal Elections and Referendums*.

Adopted Unanimously

D. MMQ Insurance

Motion # 127-2021

Insurance Renewal

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to re-new the municipal insurance policy with the addition of one million dollars of coverage for Errors and Omissions at a price of \$705 per year and also protection from wrongful dismissals or lawsuits pertaining to harassment for the price of \$250 per year and to allow the Director General to sign all pertaining documents.

Adopted Unanimously

8. Environment

A. Transfer Site

Councillor Richard Bradshaw presented to council the request for the transfer site to be open an evening during the week starting next Spring. The discussion was tabled for further discussion.

B. Nature Conservancy Agreement

The Director General informed council that Mrs. McCann still had some hesitations with the proposed NCC lease agreement. The discussion has been tabled and council has requested the DG to inquire about the liability and insurance aspects.

<p>9. Economic / Development</p> <p>A. <u>F16</u></p> <p>Motion # 128-2021 <u>Adoption of By-Law 2021-002</u> It is Moved by: Mrs. Lorna Brennan Agnesi AND RESOLVED to adopt the final draft by-law titled: <i>By-Law Respecting the Amendment of By-Law # 14-2003 Zoning By-Law</i> and to allow the Director general to sign all pertaining documents.</p> <p>Adopted Unanimously</p>
<p>10. Public security / Emergency Plan</p> <p>A. <u>Generator Maintenance</u></p> <p>Motion # 129-2021 <u>Generator Maintenance</u> It is Moved by: Mr. Lawrence Gleason AND RESOLVED to have the yearly generator maintenance done by Drumco Energie for a total price of \$1450.15 with a 2% increase each year and to allow the Director General to sign all pertaining documents.</p> <p>Adopted Unanimously</p>
<p>11. Sport & Recreation & Tourism</p>
<p>12. Correspondence</p> <p>A. Pontiac Journal Business Add</p> <p>Motion # 130-2021 <u>Pontiac Journal Business Add</u> It is Moved by: Mrs. Karen Shea Gleason AND RESOLVED to have an add posted in the Pontiac Journal to congratulate businesses in the area at a cost of \$125 plus taxes.</p> <p>Adopted on division</p>
<p>14. Varia</p>
<p>15. In-Camera</p> <p>Motion # 131-2021 <u>In-Camera</u> Moved by: Mrs. Karen Shea Gleason AND RESOLVED THAT the discussions continue in-camera, at 9:52 PM.</p>

Adopted unanimously

Motion # 132-2021

Return from in-camera

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED THAT the regular meeting continue, at 9:59 PM.

Adopted unanimously

A. Employment Contracts

Motion # 133-2021

Director Generals Contract

Moved by: Mr. Dick Edwards

AND RESOLVED to accept the Director Generals contract as presented to council.

Adopted Unanimously

Motion # 134-2021

Assistant Director Generals Contract

Moved by: Mr. Dick Edwards

AND RESOLVED to accept the Assistant Director Generals Contract as presented to council.

Adopted Unanimously

B. HR Committee Report

The discussion has been tabled to a further date

C. Employee Lay-Offs

Motion # 135-2021

Employee Lay-Offs

Moved by: Mr. John Brennan

AND RESOLVED to have both municipal workers laid-off for the winter season from December 1st, 2021 until April 1st, 2022 with the requirement of working at the transfer site and snow removal at the transfer site and municipal building.

Adopted Unanimously

16. Next meeting: October 4th, 2021

The next council meeting will be held on October 4th, 2021 at the municipal hall at 7:30 PM.

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 136-2021

Closing of meeting

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to close the meeting at 10:06 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Ashlee Poirier